Sample Self Inspection Form

Purpose

This sample self Inspection Form was designed to assist you in preparing inspection reports required by the 2012 Construction General Permit (CGP). If you are covered under the 2012 CGP, this sample will enable you to create an inspection report form that you customize to the specific circumstances of your project and that complies with the minimum reporting requirements of the permit.

Note: use of this form is optional; you may use your own inspection report form provided it includes the minimum information required in the CGP.

1/28/2015

SAMPLE PROJECT SELF INSPECTION FORM

Project Name:_____

Date of Inspection: _____ **Time of Inspection:**_____

Weather Conditions during Evaluation: _____

Inspector's Name: _____

Date of Last Inspection:_____

Date of Last Measurable Storm Event: _____

Amount of Last Measurable Rainfall: _____

Project Representatives:

Name	Representing

Plan Approval Status

1. Is the SWPPP located on site as required by regulation ……. .....Yes [ ] No [ ]

2. On what date was the SWPPP last updated? _____

3. For this project, have there been any changes or variances to the approved ESC or SWM plan?.....Yes [ ] No [ ]

Change No. & Date	Description	Date approved by the VESCP Authority	Date approved by the VSMP Authority
No. 1			
No. 2			
No. 3			
No. 4			
No 5			
No. 6			

Representative Inspections of Linear Projects (880 Part II, F.2):

1. Has temporary or permanent seeding been installed, such that vehicle access may compromise the stabilization and potentially increase erosion? …….....Yes [ ] No [ ]

2. If yes, are/were inspections conducted on the same frequency as other activities?……..Yes [ ] No [ ]

3. Identify below, each location (0.25 miles above and below each access point) and observations at each location.
_____
_____
_____
_____
_____
_____

Land Disturbance Activity (880 Part II, F.3):

1. Site construction conforms with approved Erosion & Sedimentation Control (ESC) plan:
   ……Yes [ ] No [ ]

2. A properly implemented ESC plan should minimize erosion potential through the following actions:

   a) All perimeter control practices (such as silt fence) identified on the plan installed as a first step measure? (MS 4)……..Yes [ ] No [ ]

   b) Soil stockpile and borrow areas properly stabilized and/or trapping measures installed (MS 2)
   ……..Yes [ ] No [ ]

   c) Earthen structures (such as damns, dikes, diversions) stabilized immediately (MS 5)?
   ……Yes [ ] No [ ]

   d) Cut and fill slopes are constructed in a manner to minimize erosion (MS 7)?
   ……...Yes [ ] No [ ]

   e) Sediment basins, traps, and barriers installed according to approved plan (MS 6)?
   .....Yes [ ] No [ ]

   f) Concentrated runoff conveyed down a cut or fill slope in an adequate temporary or

   permanent channel, flume or slope drain structure (MS 8)?……..Yes [ ] No [ ]

   g) Storm inlets made operable during construction are protected so sediment laden water

   cannot enter without first being filtered (MS 10)?.....……..Yes [ ] No [ ]

   h) Provisions have been made to minimize the transport of sediment from the site

   onto paved surfaces (MS 17)?.....……..Yes [ ] No [ ]

   i) Have areas at final grade been inspected to verify permanent (within 7 days)

   soil stabilization (MS 1)?.....……..Yes [ ] No [ ]

   j) Have areas at final grade been inspected to verify temporary (dormant for 14+ days)

   temporary soil stabilization (MS 1)?.....……..Yes [ ] No [ ]

3. Has land disturbance activity been confined only to the area designated on the approved ESC plan?
   .....……..Yes [ ] No [ ]

4. Are all soil stockpiles located onsite and previously identified? ……..Yes [ ] No [ ]

5. If you answered “No” to any of the Land Disturbance Activity questions above, provide a summary of the findings including:

a) Location(s) of any prohibited discharges;
b) Location(s) of all control practices that require maintenance;
c) Location(s) of any control practices which failed to operate as designed or proved inadequate;
d) Location where additional control practices maybe needed

_____
_____
_____
_____

Maintenance Activity (880 Part II, F.3):

6. With respect to ESC maintenance, categorize the following items/activities since the last visit.

   a) Was any sediment laden (turbid) water discharged without being filtered or settled to remove sediment?..... ……..Yes [ ] No [ ]
   b) Was sediment deposition in areas draining to unprotected inlets observed? .....Yes [ ] No [ ]
   c) Were inlets and catch basins with failing sediment controls observed? .....Yes [ ] No [ ]
   d) Was sediment deposition observed on property (including public or private) outside the activity covered the construction general permit? ……..Yes [ ] No [ ]
   e) Was the discharge of stormwater below the surface of the wet storage observed from any sediment basins? ……..Yes [ ] No [ ]
   f) Was the discharge of stormwater below the surface of the wet storage observed from any sediment traps? ……..Yes [ ] No [ ]

7. If you answered “Yes” to any of the Maintenance Activity questions above, provide a summary of the findings including:

   e) Location(s) of any prohibited discharges and whether they have been corrected;
   f) Location(s) of all control practices that require maintenance;
   g) Location(s) of any control practices which failed to operate as designed or proved inadequate;
   h) Location where additional control practices maybe needed

_____
_____
_____
_____

Pollution Prevention (P2) Plan (880 Part II, F3 & F4):

1. What pollution generating activities are identified in the P2 plan? (list below)
   _____
   _____
   _____
   _____
   _____

2. Were any of the above activities **not inspected** to determine if the effectiveness and maintenance of the procedures were consistent with the P2 Plan? ……Yes [ ] No [ ]

3. During the inspection, were any pollutant generating activities observed which are not identified in the original P2 or SWPP Plans? ……Yes [ ] No [ ]

4. If you answered no to the questions above, identified/describe the activities below.

   _____
   _____
   _____
   _____

5. The General Permit (880-70; Part I) prohibits wastewater discharges of:
   a) concrete washout;
   b) cleanout of stucco/paint/form/oil/curing compounds;
   c) vehicle fuel/oil/pollutants;
   d) oils or toxic/hazardous substances; or
   e) soaps/solvents/detergents used for equipment/vehicle washing.
   Did you observe any evidence the above pollutants were discharged or any other pollutant generating activities, which would require the SWPPP be updated??……Yes [ ] No [ ]

6. If you answered yes to the question above, provide a list of corrective actions needed.

   _____
   _____
   _____
   _____

Summary:

1. With respect to all three sections above (Land Disturbance, Maintenance, & Pollution Prevention), list any/all corrective actions identified in the last evaluation which have not yet been implemented.

_____

_____

_____

_____

2. With respect to this report, check one of the following statements:
   a. Observed incidents of noncompliance have been identified ☐
   b. The construction activity is in compliance with the SWPPP and the general permit ☐

_____

Qualified Person Signature & Date

_____

Operator/Representative Signature & Date